



November 5, 2012

**Subject: Ontario ODP Certification for Individuals Relocating From Other Provinces**

As of January 1, 2011 a person from another province who holds current and valid certification related to the handling of refrigerants may now apply for an Ontario Ozone Depletion Prevention (ODP) Certification without attending the Ontario one day training program.

Please complete all sections of the attached Ontario ODP Certification Application (PLEASE PRINT) and return it to HRAI along with payment of \$56.50 (\$50 + \$6.50 HST). If you are paying by cheque or money order, please send your payment to the address noted on the form. If you are paying by credit card, please include all of the credit card information and fax it to HRAI at 905-602-1304.

Upon receipt of payment, HRAI will forward to you a copy of the current Participant's Manual for the CFC/HCFC/HFC Control in the Refrigeration and Air Conditioning Industry Training Program, a copy of the Ontario Regulation 463/10 and a "Statement Form". When the completed "Statement Form" is returned to HRAI along with a copy of your current certificate, an Ontario ODP Certification will be issued and mailed to you.

Should you have any questions related to the completion of the Application Form, please contact HRAI at 1-800-661-3369.

Regards,

Angie Mantei  
Education Coordinator

