

## OZONE DEPLETING SUBSTANCES (ODS) RECORD DATA SHEET

For the Period of: \_\_\_\_\_ 20\_\_ through: \_\_\_\_\_ 20\_\_

**VIRGIN REFRIGERANT/HALON USAGE OR RECOVERED ODS USAGE**  
**USE ONE SHEET FOR EACH TYPE OF REFRIGERANT**

Name of Technician: \_\_\_\_\_ Certification Number (Mandatory): MB Employer: \_\_\_\_\_

Under Section 8 "Repair and Service Records" of the Manitoba ODS Regulation, you must record the following information. Indicate the date of work, location, bill, invoice, or unit number, a short description of the work performed (unless the noted invoice# documents this), the type of ODS (use separate sheets for different ODS and/or tanks), and the amount charged/recharged into the system for every work order. You should weigh a cylinder for the difference (subtract) before/after each application for accuracy.

Submit a copy of this information by February 1 every year for the previous year's ODS work records (January 1- December 31) via mail, email, or fax.

Provide a copy to your employer and maintain a copy for your records for a period of 3 years.

Make these records available to an Environmental Officer upon request.

**Mail, email or fax a copy of these sheets to:**

MOPIA, 845 Henderson Highway, Winnipeg, MB R2K 2L4

P: (204) 338-2222 F: (204) 338-0810

E: [mopia@mopia.ca](mailto:mopia@mopia.ca)

[www.mopia.ca](http://www.mopia.ca)