

# The Manitoba Ozone Protection Industry Association



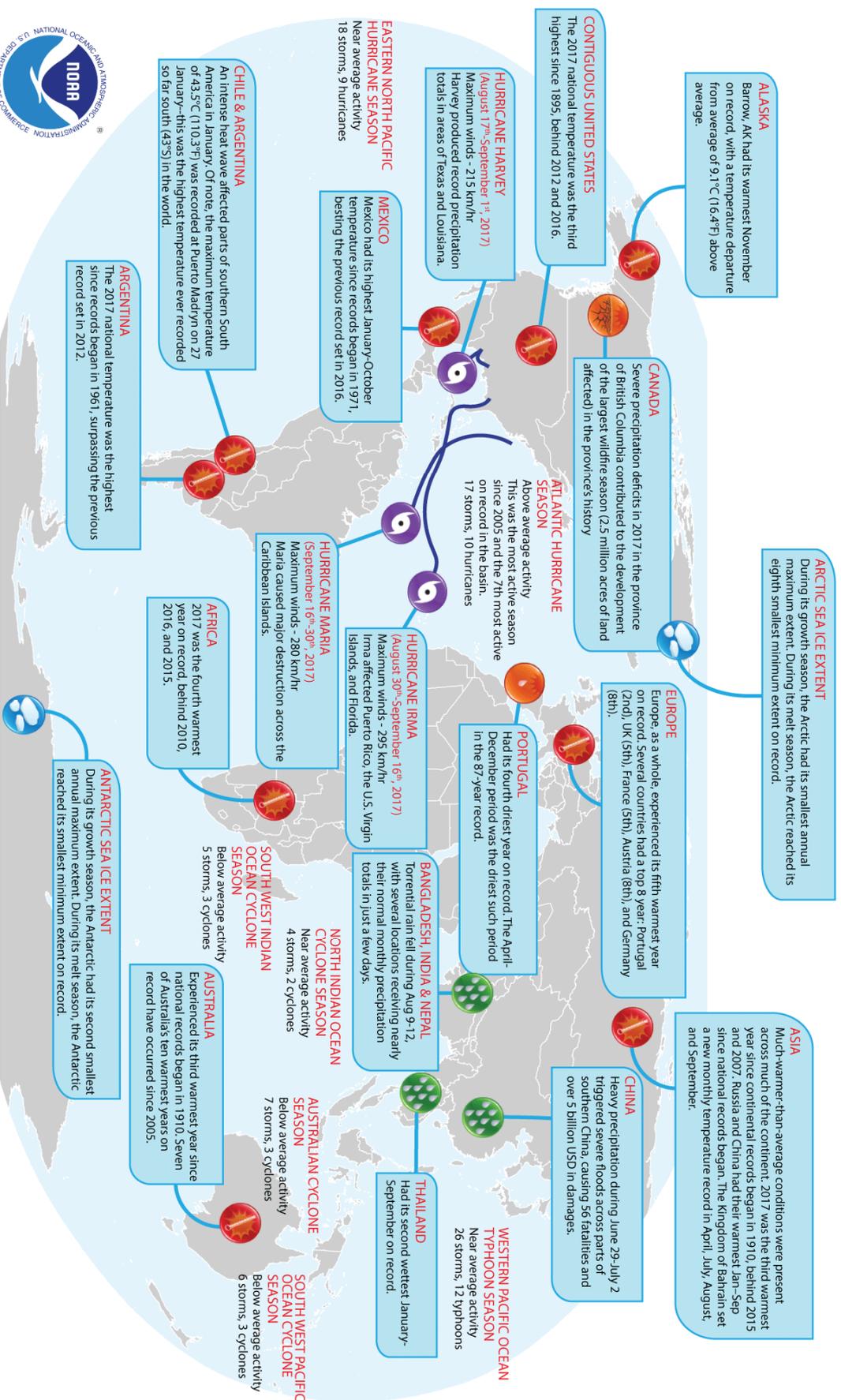
## *24<sup>th</sup> Annual Report 2016/17*

*November 1, 2016 - October 31, 2017*

*For the 24<sup>th</sup> Annual General Meeting  
Held 10<sup>th</sup> April 2018  
Winnipeg, Manitoba, Canada*



# Selected Significant Climate Anomalies and Events in 2017



MOPIA continues to identify the impacts of climate change. Here is a profile of climate anomalies.



Please Note: Material provided in this map was compiled from NOAA's NCEI State of the Climate Reports and the WMO Provisional Status of the Climate in 2017. For more information please visit: <http://www.ndbc.noaa.gov/sotc>

# Manitoba Ozone Protection Industry Association

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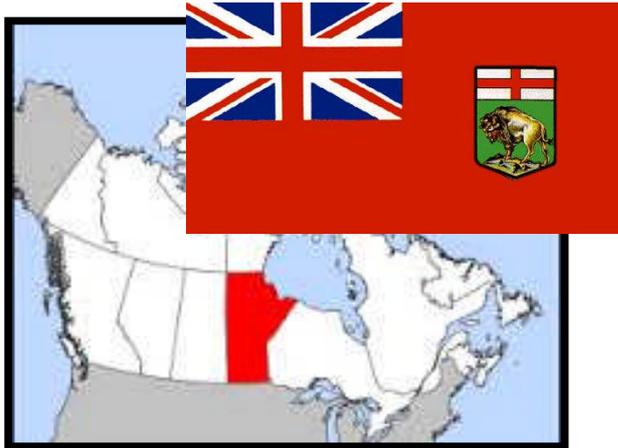
MOPIA’s “QR Code” is portrayed on various outreach materials.



# Manitoba Ozone Protection Industry Association (MOPIA) CORPORATE INFORMATION

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MOPIA's administrative offices are centrally located at **1082 Main Street**, within the City of Winnipeg, Province of Manitoba, Canada. MOPIA has a multi-year lease (expiring November 2018). The Association subleases office space to the Manitoba Geothermal Energy Alliance (MGEA) and The Manitoba Water Well Association (MWWA).



Contact Information:



Telephone:

Toll Free:

Facebook:

Primary Email:

Website:

204.338.2222 Fax: 204.338.0810

1.888.MOPIA.03 / 1.888.667.4203

MOPIA

[mopia@mymts.net](mailto:mopia@mymts.net)

[www.mopia.ca](http://www.mopia.ca)

Date of MOPIA's Incorporation (Manitoba): **21 October 1993**

Fiscal Year for the Association: **1 November - 31 October**

**Financial Institution:** Steinbach Credit Union ([www.scu.mb.ca](http://www.scu.mb.ca)) Winnipeg, MB., Canada

**Corporate Auditor** for the 2016/17 Fiscal Year: Ryan J. Marshall, Chartered Accountant Inc.

**Responsibility Centres:** MOPIA is a multi-stakeholder, not-for-profit Association operating through the direction of a member elected Board of Directors and Executive Committee composed of our Officers (i.e. Chair, Vice-Chair, Treasurer, Secretary, Member-at-Large, Past Chair and Executive Director).

MOPIA is "Appointed" as authorized under the Manitoba Ozone Depleting Substances and Other Halocarbons Regulation 103/94 by Manitoba's Minister of Sustainable Development for specific tasks and responsibilities for the contract period (June 2016-2021).

# Manitoba Ozone Protection Industry Association

## ORGANIZATIONAL OVERVIEW

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**Mission:** To be the best resource for information and services in relation to atmosphere protection.

**Vision:** To contribute meaningfully to a healthy atmosphere for future generations.

### **Core Values:**

***Teamwork*** – we are committed to effective partnerships between volunteers, staff, and our stakeholders. New strategic alliances should always be seen as an opportunity.

***Commitment*** – we accept the challenges involved in implementing an aggressive environmental approach.

***Responsiveness*** – we strive to be accessible, flexible, transparent, and will demonstrate a sense of urgency in our resolve and decision making.

***Accountability*** - we are committed to achieving, measuring, and reporting the results of our actions and inactions. MOPIA is accountable to a multi-discipline and elected Board of Directors, as well as, its stakeholders, members and The Minister of Conservation and Water Stewardship. MOPIA accomplishes this through annual general meetings, being open to the public, holding awareness sessions for members, press releases, website transparency and via scrutiny by our member elected Board of Directors.

***Ethics:*** Adhere to the highest standards of ethics and integrity, respect, privacy, and confidentiality, avoid conflicts of interest, and comply with the law.

***Goal:*** To work towards protection of the stratospheric ozone layer through the control, reduction, and eventual elimination of emissions of ozone depleting and climate change substance to the atmosphere.



# Manitoba Ozone Protection Industry Association

## OUR ASSOCIATION EXCOM & BOARD OF DIRECTORS

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### Executive Committee (Officers)

Chairperson	John Kubilanski
Vice-Chair	Michael Blackey
Secretary	Meghan Skorodenski
Treasurer	William (Bill) Grywinski
Member-at-Large	Don Thomson
Past Chair	Meghan Skordenski

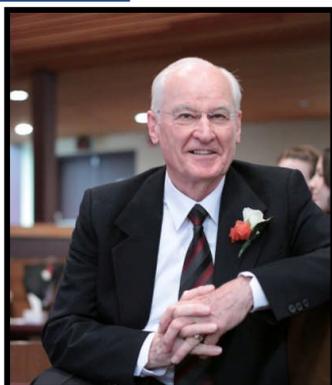


### Members of MOPIA's Board of Directors

Kent Cielen	Inez Miller
George Kurowski	Laverne Dalglish
Kirk Esau	Botho Kramer
Jeff Hillock	



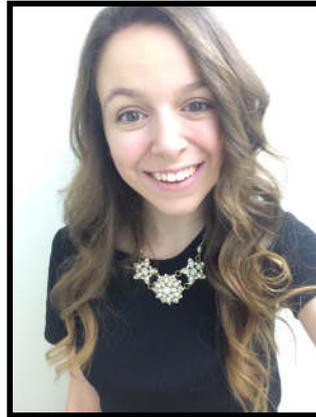
Pictured above: Meghan Skorodenski, Kent Cielen, Kirk Esau, Don Thomson; below: Laverne Dalglish, Michael Blackey, Bill Grywinski, John Kubilanski. Botho Kramer, Inez Miller, George Kurowski and Jeff Hillock.



## MOPIA's Administrative Team (paid staff) Members:

Executive Director  
Executive Assistant  
Administrative Assistant  
Summer Admin. Assistant

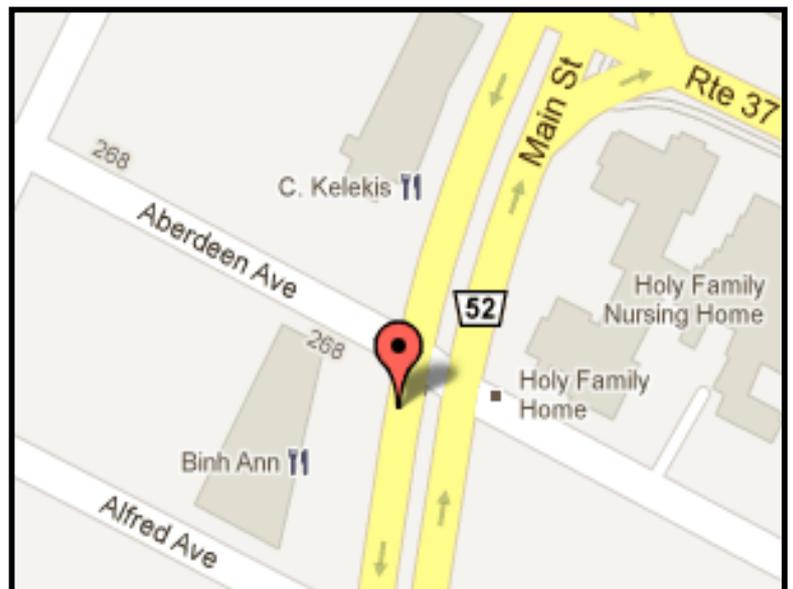
Mark Miller  
Laura Bjornson  
Jocelyn Silva  
Nina Lee



## MOPIA's Board of Directors held Meetings during the 2016/17 Fiscal Year on:

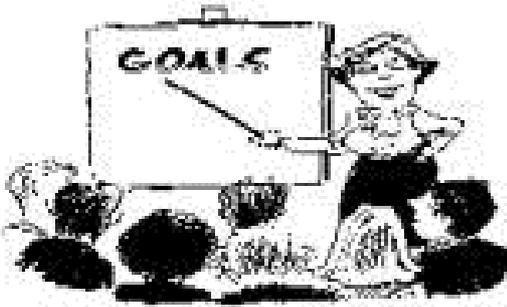
Meeting #84	28 <sup>th</sup> November 2016
Meeting #85	8 <sup>th</sup> May 2017
Meeting #86	18 <sup>th</sup> September 2017

## **MOPIA's Manitoba Headquarters 1082 Main Street**



## Manitoba Ozone Protection Industry Association INNOVATIVE PROGRAM & GLOBAL LEADERSHIP

Manitoba's MOPIA has been at the forefront of providing ozone and climate leadership for government and industry since first initiated back in 1993.



- MOPIA developed a leading environmental and regulation awareness certification training program for those handling ODS refrigerants within the air conditioning and HVAC/R sectors. Over 14,000 people have been trained in Manitoba.
- MOPIA envisioned several new regulatory approaches including the world's only mandatory halon sector certification training program, halon system bans, mandatory permits for all buildings operating CFC chillers and permits for company's purchasing of ODS & regulated parts.
- MOPIA facilitated the phase-out of ODS sterilants from all medical facilities/hospitals throughout our province. This was among the first jurisdictions to do so in the world.
- MOPIA hosted several international capacity building study tours in collaboration with UNEP DTIE.
- MOPIA participated in a World Bank sponsored Halon phase-out program Mission to (Beijing) China.
- MOPIA facilitates and hosts industry engagement and awareness sessions every year.
- MOPIA keeps engaged with emerging international technology innovators, private industry and NGO's to ensure we're a leading info source for our stakeholders
- Several public, consumer and industry compliance awareness materials have been created. MOPIA's popular Industry Compliance Guide, is available in hard copy and electronically. The 10<sup>th</sup> Edition was made available to our stakeholders.
- MOPIA is non-political, not-for-profit and is not beholden to any corporate interests.
- MOPIA continues to offer innovative legislative and regulatory advice to government on ozone and climate protection strategies.

MOPIA's CHAIR OF THE BOARD OF DIRECTORS,  
JOHN KUBILANSKI



MOPIA was active with our stakeholders this past year providing program awareness and certification training across the Province of Manitoba.

MOPIA hosted several free compliance awareness sessions in communities from Brandon to Selkirk, Winnipeg, Winkler and Dauphin.

MOPIA also liaised with Provincial Environment Officers to ensure all non-compliance issues were investigated.

On the International front, the Montreal Protocol was amended (Kigali) to include HFCs. Canada introduced a new strategy to limit HFCs going forward.

MOPIA remains committed to hearing our stakeholder concerns and striving to ensure members are the best informed across the various HVAC/R sectors.



I look forward to continuing this important work with our stakeholders to best ensure our members are industry leaders in ODS compliance and emerging ODS technologies.

I also want to thank our stakeholders, members of MOPIA's Board and our staff for their continued diligence and fostering Manitoba's leadership in addressing ODSs.

With respect,

*John Kubilanski*  
Chair of the Board

## MOPIA'S EXECUTIVE DIRECTOR, MARK MILLER



During this past year, MOPIA focused on industry compliance awareness for our stakeholders. This actually included identifying companies not commonly known to MOPIA vis-a-vis importing or purchasing into Manitoba regulated products or generally servicing air conditioning or HVAC/R systems.

Further, MOPIA continued to keep our stakeholders aware of relevant news and emerging technologies via our monthly Bulletin, some new compliance awareness Bulletins and MOPIA's program awareness sessions held across Manitoba.



MOPIA has an important responsibility. I believe our leadership, influence and strategic collaborations are making a positive environmental impact both locally and elsewhere!

We have highlighted some of MOPIA's key activities for 2016/17 in this Report:

- MOPIA held a series of program awareness sessions throughout Manitoba (May-September)
- Strong liaison with both Manitoba Sustainable Development and Environment and Climate Change Canada regarding interprovincial issues (federal code, FHR, regulatory harmonization)
- Developed new compliance awareness Bulletins for use by industry
- Involved and engaged with stakeholder organizations.
- Kept aware and engaged on emerging trends related to ozone and climate issues.

Finally, a huge thank you is extended to Laura, Jocelyn and Nina, all our Board and ExCom members who were supportive and determined to make a difference.

My best regards,

*Mark Miller*

Executive Director

## Manitoba Ozone Protection Industry Association COMMITMENT TO THE BEST CERTIFICATION TRAINING

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MOPIA prides itself on having among the most updated and comprehensive certification training programs in the world. No other program is delivered with the expertise and knowledge of our experienced trainers. Primary instructor Botho Kramer along with Bill McEwen, Trevor Dobson and Brian Baker have extensive hands-on, practical and formal training within the HVAC/R and/or automotive sectors. Mr. Kramer having been an HVAC/R Instructor at Manitoba's Red River College for over 30 years.



Red River College and Assiniboine Community College are the two primary training institutions providing apprenticeship training programs to students across Manitoba. These include programs in automotive, trucking, heavy duty machines, agriculture, HVACR, and the various air conditioning and refrigeration levels.

See:

<http://me.rrc.mb.ca/Catalogue/ProgramInfo.aspx?ProgCode=REF5F-CT&RegionCode=WPG>

<http://assiniboine.net/programs>



MOPIA's training manual is continually improved, reviewed and updated as any new or pertinent information becomes available. This, to ensure the most relevant information is being shared to our students. Few other certification training programs have this type of scrutiny and continuous improvement.



Mr. D. Brian Baker (at left) passed away in early 2017. He had managed his own private business along with offering specialized boiler and related air conditioning training. Mr. Baker was a past Chair of HRAI Canada and RSES among being active in other organizations, including previously being on MOPIA's Board of Directors. He trained for MOPIA across Manitoba (Brandon, in northern Manitoba and in Winnipeg). He will be missed!

# Manitoba Ozone Protection Industry Association PROGRAM INFORMATION & HIGHLIGHTS

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## Formal Manitoba Government Appointment of MOPIA

- MOPIA has certain responsibilities and is required to provide administrative assistance on various initiatives as detailed in a formal Government Appointment Agreement under the authority of The Manitoba Ozone Depleting Substances and Other Halocarbons Regulation 103/94. As such, MOPIA was re-appointed by Manitoba's Minister of Sustainable Development for a five year term, 2016-2021.



Manitoba's Ministers of Sustainable  
Development (2016-present)

**Hon. Rochelle Squires** (seen above left)  
Appointed August 17, 2017 to present

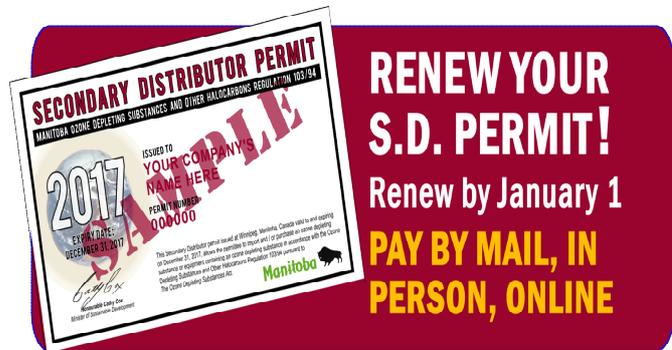
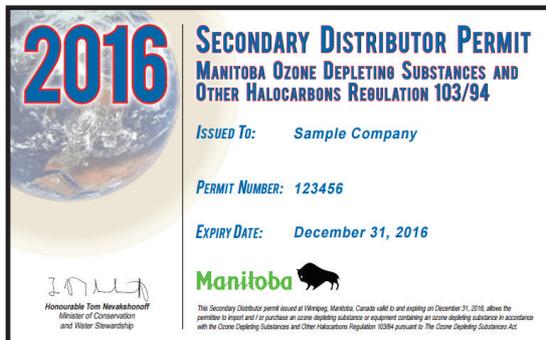
**Hon. Cathy Cox**  
Appointed May 3, 2016 – August 17, 2017  
Currently: Minister of Sport, Culture  
and Heritage

## Statistics

- As of October 2017 and since 1992 when training first began in Manitoba and Canada, there has been over 14,000 persons trained and certified across Manitoba.
- In 2016/17 (by October 2017) some 5,478 technicians re-certified and we had 18 steward members.



- As of October 2017, 530 companies were issued Secondary Distributor Permits.



## Certification Training

- MOPIA coordinated and offered 11 one-day environmental certification training classes during this fiscal period. (13 in 2015/16; 12 in 2014/15; 11 in 2013/14; 10 in 2012/13; 9 in 2011/12). These classes were held: December 3 (Wpg), February 18 (Wpg), March 29 (Wpg), May 11 (Brandon), May 13 (Wpg), June 17 (Wpg), June 28 (Brandon), July 15 (Wpg), August 12 (Wpg), Sept 16 (Wpg) and Sept 16 (private corporate session Wpg).

- Red River College (Winnipeg) and Assiniboine Community College (Brandon) also held MOPIA sanctioned training as part of the trades training programs. These include apprenticeship programs within a variety of trade sectors.
- Those advancing in the various HVAC/R levels are governed by The Refrigeration and Air Conditioning Mechanic Trade Regulation 229-97. Persons in truck, agriculture, auto and transport refrigeration also require certification training if they are involved in any type of air conditioning or refrigeration (reefer).



## Stakeholder Interaction & Outreach

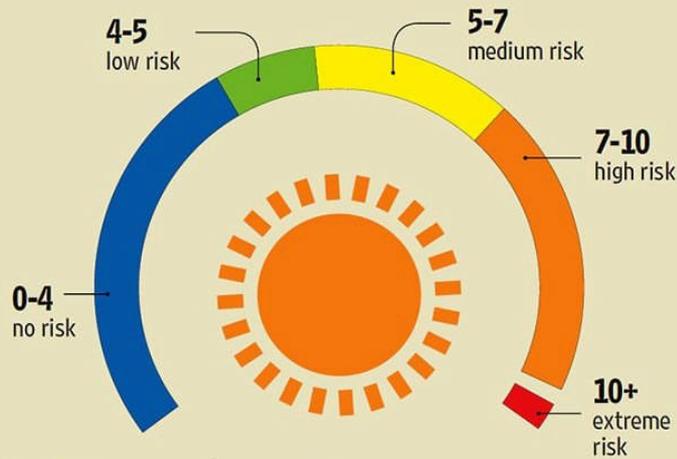
- MOPIA received approximately 2,200 telephone calls during the 2016/2017 fiscal year and (an increasing volume) of over 2,700 e-mail inquiries.
- MOPIA issued 12 monthly Bulletins, including editions #160-171. These were distributed to our steward members, subscribing and select stakeholders and key partners including those in the United Nations and Parties around the world.
- MOPIA successfully held several program awareness and outreach sessions across Manitoba during this period. MOPIA visited and hosted free stakeholder luncheon program awareness sessions in the communities of Russell, Selkirk, Winkler, Brandon, Dauphin, Steinbach, Portage la Prairie, Winnipeg (2 sessions), as well as, site visits to various businesses and potential stakeholders in other locations.

A special addition to some of our awareness sessions was the participation of Environment Officers from Manitoba Sustainable Development at select locations (Winnipeg, Brandon, Winkler).

- Continued concern was raised by our stakeholders regarding over the counter sale of parts connected to the closed refrigerant loop by retailers. This includes various do-it-yourself hydrocarbon (HC) air conditioning recharge kits for autos and residential A/C units. The genuine concern is the non-compliance as uncertified persons unlikely have the expertise or equipment to service units properly. (i.e. venting, topping-up, inappropriate charging).

## ULTRAVIOLET INDEX

International standard measurement of strength of sunburn producing ultraviolet radiation at a particular place and time



### HEALTH HAZARDS:

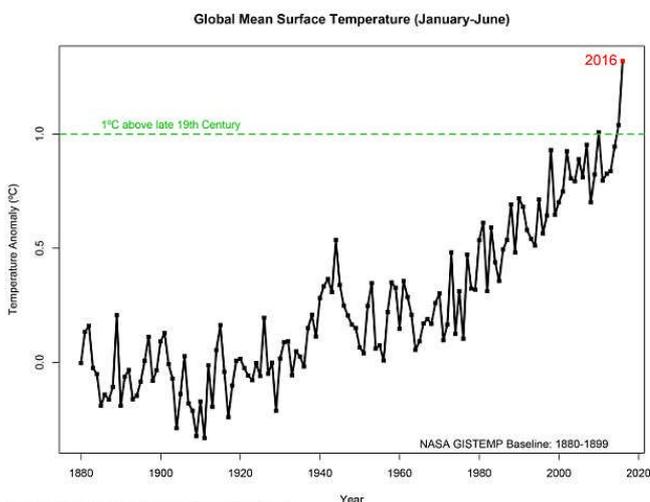
Causes skin cancer, keratoconjunctivitis (inflammation by irritation) and reduces immunity

### WHAT TO DO?

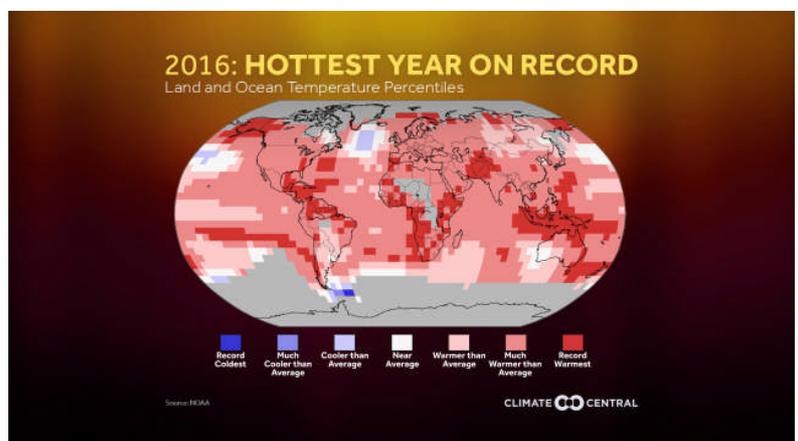
- Avoid sun tanning
- Wear protective clothing, including sunglasses, and full-length clothing
- Use extra caution near water and sand.
- Generously apply SPF 15+ sunscreen lotions

- MOPIA held our 23<sup>rd</sup> Annual General Meeting for membership on 12<sup>th</sup> April 2017 at Canad Inns (Winnipeg, Manitoba).
- MOPIA did not attend Refrigerant Management Canada's AGM, but kept engaged with their information to share with our stakeholders.
- MOPIA did not attend the 28<sup>th</sup> Meeting of the Parties to the Montreal Protocol session in Kigali, Rwanda (November, 2016).
- **The Kigali Amendment** (HFCs) was adopted by the Parties to the Montreal Protocol at the 28<sup>th</sup> MOP (Meeting of the Parties).
- HFO, hydrocarbon and new refrigerants continue to emerge.

- MOPIA participated in various industry Webinars offered by USA EPA (Greenchill), UNEP and others.  
<https://www.epa.gov/greenchill/events-and-webinars#archive>
- MOPIA profiled and encouraged stakeholder participation in local chapter events offered by RSES, BEMM and others.
- MOPIA continued our paperless "Green Meetings" within our Organization.



© NASA/Goddard Institute for Space Studies



## Manitoba Ozone Protection Industry Association 2016-17 PROVINCIAL PROGRAM AWARENESS SESSIONS



During the Spring and Summer of 2017, MOPIA hosted a series of program compliance and industry awareness sessions across Manitoba. These sessions were held as luncheon events with interactive presentations lasting on average one and a half hours in length. Hundreds of stakeholders came out to hear our information at the various communities.

These events were also an opportunity to review ODS record keeping methods, answer questions and hear feedback from many stakeholders.

MOPIA also profiled our voluntary website industry directory available for all our stakeholders to directly be identified. The onus is on stakeholders to provide the information and it is aimed at increasing our website hits and as a valuable resource for the general public and others.

**PUT YOURSELF ON THE MAP**

REGISTER FOR **MOPIA'S** HVAC/R & A/C SERVICE PROVIDERS DIRECTORY

**Switch the Stat**

Canada's only residential and commercial thermostat recovery program.



- MOPIA continued to promote mercury safe Switch-the-Stat stewardship initiative. <http://www.hrai.ca/about-trp>

- Dozens of mercury switches were sent for safe and proper disposal.

## COMPLIANCE AWARENESS BULLETINS & UPDATED COMPLIANCE GUIDE

MOPIA produced several information bulletins for our stakeholders and the public to assist them in their understanding of their regulatory responsibilities and general awareness. This included a through effort to update our long standing Compliance Guide. This was uploaded to our website and some hard copies printed.

**Who may purchase Refrigerants (R22, R410A) and A/C Equipment & Parts?**

MOPIA COMPLIANCE BULLETIN FEB. 2016

Only companies that have a Secondary Distributor Permit and/or individuals who are recognized as Manitoba ODS Certified Technicians may acquire, purchase and service, import regulated air conditioning, HVAC/R type product(s) into Manitoba.

Regulated products include nearly all refrigerants (including CFCs, HCFCs & HFCs) and any new or used equipment or components that make up or is attached to a closed refrigerant loop.

It is a violation to sell any regulated product to a person or company who does not have a SD permit number or to a person who is not Minister of Sustainable Development (MOPIA) certified in the Province of Manitoba for outside Manitoba where an HRAI certification number is recognized. As a seller of product, you are responsible to verify and document the permit or certification number. Significant penalties exist under the Ozone Depleting Substances Act CCSM 505 for those who contravene this regulatory compliance responsibility. See it on-line at: [www.gov.mb.ca/consevation/pollution/prevention/odsubstances/](http://www.gov.mb.ca/consevation/pollution/prevention/odsubstances/)

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**Two ways to purchase or import Refrigerant and A/C Equipment & Parts**

**Secondary Distributor Permit**  
Annual Permit - Effective January 1 - December 31 each year - \$30.00  
A Secondary Distributor (SD) Permit is required in the Province of Manitoba for companies that purchase regulated (new or used) air conditioning equipment or parts under substance(s) (refrigerants) as listed under the Manitoba ODS and Other Halocarbons Regulation. The SD Permit is intended for air conditioning and refrigeration wholesalers, distributors, agricultural, auto and truck dealerships, service centers, body shops, other air conditioning related mechanical contractors, etc.

SD Permit holders are reminded that all specifications of regulated products must be recorded to which the SD permit holder they were sold and this info made available to an Environment Officer upon their request.

**Technician Certification**  
Annual Certification - Renewable June 1 each year - \$25.00  
An ODS Technician Certification valid with an assigned 4 or 6 digit number number is issued annually to every person recognized by the Minister of Sustainable Development. These persons may purchase regulated products. Ask to see their card! You'll need to record their certification number on the purchase of regulated product(s). If it does, contact MOPIA for verification. For certification see [www.mopiac.ca](http://www.mopiac.ca)

A SD Permit and/or certification is not required for purchasing White Goods (i.e. fridges, freezers), but it is for any of their parts connected to the closed refrigerant loop. Secondary Distributors are reminded that as per Manitoba Regulation 103/94, all transactions of regulated products must be recorded and made available to an Environment Officer upon request.

This purchasing bulletin was prepared for you by:  
MOPIA.CA  
Email or call us for more info: [mopiac@my.mts.net](mailto:mopiac@my.mts.net) or 204-338-2222 / 1.888.667.4203  
1002 Main Street, Winnipeg, Manitoba, Canada R2W 5J3

**NINTH EDITION**

**MANITOBA COMPLIANCE GUIDE**  
OZONE DEPLETING SUBSTANCES & OTHER HALOCARBONS

FOR HVAC, REFRIGERATION A/C, AND FIRE SUPPRESSION SECTORS

MANITOBA OZONE DEPLETING SUBSTANCES REGULATION  
MOPIA

MOPIA.CA

**SHOW IT SEE IT**

**IT'S THE LAW!**

This wallet size card is mandatory for all persons servicing or purchasing regulated refrigerant(s), part(s) and equipment.

The card is issued annually and is needed when purchasing refrigerant or parts on the gas side of new or used refrigeration or air conditioning systems. Companies with a valid Secondary Distributor (SD) Permit may also purchase regulated products.

**No company S.D. Permit? No card? NO SALE!**  
No Certification Card or Secondary Distributor Permit means - No Sale!  
Cards and Permits are not transferable.

**Tough Penalties**  
Penalties exist for anyone purchasing and/or selling regulated products without a valid Certification Card. You may verify a card's validity by contacting MOPIA.

**Wholesalers & Distributors**  
Anyone selling (imported) new or used air conditioning and refrigeration equipment, parts and/or refrigerant are obligated to see and record an MB-number of a valid Certification Card.

**MOPIA**  
1902 Main Street  
Winnipeg, Manitoba, Canada  
1.888.667.4203 Toll Free  
204.338.2222  
[www.mopiac.ca](http://www.mopiac.ca)

## Manitoba Ozone Protection Industry Association STRATEGIC PARTNERSHIPS

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MOPIA continued to maintain a strong partnership with officials from Manitoba Apprenticeship, Manitoba Sustainable Development including those with Environment Officers who followed up on tips and other suspicious activities. Our professional working relationship has lasted over 23 years through various governments and department re-organizations.



MOPIA continued to maintain a strong rapport with UNEP DTIE. Valuable information and resources are available through their Branch. Future project collaborations are possible. They issue the OzoNews, bimonthly, which we profile on MOPIA's website.



While MOPIA did not attend the 28<sup>th</sup> Meeting of the Parties to the Montreal Protocol in Kigali (Rwanda), MOPIA closely followed all developments. The landmark Kigali HFC Amendment was passed by all Parties to the Montreal Protocol. This will lead to significant regulatory and technological innovations in the years to come.

MOPIA kept aware of initiatives of Shecco through and their various web portals of the **THENATURALVOICE**, Hydrocarbons 21, Ammonia 21, and "Atmosphere" Conferences.



# Manitoba Ozone Protection Industry Association

## CALENDAR OF MAJOR EVENTS

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### November 2016

- ✓ NASA highlights that 2016 was the hottest year on record
- ✓ UNFCCC COP 22 takes place in Morocco (7-18 November)

### December 2016

- ✓ Environment and Climate Change Canada issues a Gazette highlighting regulatory changes intended to include HFCs going forward.
- ✓ CRC Canada fined by Environment and Climate Change Canada (\$225,000) for importing and selling prohibited HCFCs
- ✓ MOPIA issued 2017 Secondary Distributor Permit Renewals to Stakeholders

### January 2017

- ✓ A \$500,000 fine is levied on Acklands-Granger by Environment and Climate Change Canada for selling prohibited products containing an ODS

### March 2017

- ✓ Manitoba Sustainable Development seeks public input on drafting of new Green Plan

### April 2017

- ✓ Mali becomes first country to ratify the new HFC Kigali Amendment (Montreal Protocol)
- ✓ MOPIA's 23<sup>rd</sup> AGM is held on April 10 at the Canad Inn (McPhillips)

### May 2017

- ✓ Manitoba's Apprenticeship and Certification Board seeks candidates for their Trade Advisory Committees

### June 2017

- ✓ MOPIA issues a new White Goods Bulletin for stakeholders
- ✓ MOPIA launches our stakeholder Outreach & Awareness Sessions across Manitoba

### July 2017

- ✓ HRAI Canada increased levy on new and reclaimed HCFCs and HFC refrigerants. \$4.50/kg for HCFCs and \$1/kg on HFCs

### September 2017

- ✓ Manitoba Appoints a New Minister of Sustainable Development, The Hon. Rochelle Squires

### October 2017

- ✓ MOPIA hosts a booth at the HRAI Educational Session in Winnipeg (12 October) at the Hilton Hotel.
- ✓ MOPIA released a new and updated 2017-18 Compliance Guide

MOPIA continues to advocate for a level playing field on enforcement, whereby compliance is mandatory and penalties shall be applied to those overlooking or abusing their regulatory responsibilities. MOPIA will facilitate provincial regulatory amendments proactively and based on federal and international direction.

# Manitoba Ozone Protection Industry Association TREASURER'S REPORT, WILLIAM (BILL) GRYWINSKI

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You will find MOPIA's financial report for the fiscal year ending Oct. 31, 2017 attached to this 2016-17 Annual Report, as information and ultimate acceptance by our membership.

Our financial statements have been independently audited by Ryan J. Marshall, C.A. and our organizations financial transactions are current and accurate.

The excess of revenue over expenses in the amount of \$40,556 in this fiscal year will again be reflected as a "No Increase in fees for the coming fiscal year".

Our Executive Director, together with our Board members, achieved fiscal success in the operation of MOPIA within this period and the prior approved budget.

Respectfully yours,

*William (Bill) Grywinski*  
Treasurer



# APPENDIX

**23<sup>rd</sup> Annual General Meeting (AGM) Minutes  
April 10, 2017**

**The Statement by the United Nations Secretary General (Ban Ki-moon) on the Occasion of International for the Preservation of the Ozone Layer (September 16, 2017) can be seen at:**

<https://www.un.org/sg/en/content/sg/statement/2017-09-16/secretary-generals-message-international-day-preservation-ozone>

**Auditors Report – Financial Statements October 31, 2017**



**THE  
MANITOBA OZONE PROTECTION INDUSTRY  
ASSOCIATION Inc.**

**(MOPIA)**

**23<sup>rd</sup> Annual General Meeting for Membership**

**MEETING MINUTES  
(23)**

**12<sup>th</sup> April 2017**

**@**

**7:00 pm**

**CANAD INN**

**2100 McPhillips Street**

**Winnipeg, Canada**

**1. Call to Order**

Meeting Called to Order (John Kub/Chair) at 19:00 pm. (No proxy votes were sent-in or received at MOPIA for use at this meeting).

**2. Approval of Agenda**

**MOTION: MOVED** by Bill Grywinski that the Agenda for the 23<sup>rd</sup> Annual General Meeting be approved, as presented. **SECONDED** by George Kurowski.

**MOTION APPROVED.**

**3. Approval of the 22<sup>nd</sup> Annual General Meeting Minutes**

**MOTION: MOVED** by Kent Cielen that the Meeting Minutes of the 22<sup>nd</sup> Annual General Meeting of 21<sup>st</sup> March 2016 be approved. **SECONDED** by George Kurowski.

**MOTION APPROVED.**

4. **Report from our Chair of the Board of Directors & Excom (Mr. John Kub)**

John highlighted the significant climate events (anomalies) featured on page 1 of MOPIA's Annual Report and noted that the world will have to develop strategies on how to combat climate change. The evidence is clear that the effects of climate change are being felt around the world.

John read his report on page 8 of MOPIA's Annual Report.

John asked a moment of silence in respect and remembrance in the death of former MOPIA Board member and stakeholder, D. Brian Baker.

**MOTION: MOVED** by Michael Blackey that the Chair's Report was received and that it be approved as presented. **SECONDED** by Kent Cielen.

**MOTION APPROVED.**

5. **Report from our Treasurer (Mr. William (Bill) Grywinski)**

Bill read The Treasurers Report which is contained on page 19 of MOPIA's 2015/2016 Annual Report and it included the Auditors Reports in the Appendix. MOPIA's financials are consistent to the Boards direction throughout the year as there were no major unanticipated deviations.

An excess of revenue over expenses for the 2015/16 fiscal period was reported at just over \$32k.

Clarification was requested regarding the cost difference on the website between 2015 and 2016. The \$3,094 vs \$389 is the difference between just web hosting costs and the overhaul and direct website design efforts made in 2015.

**MOTION: MOVED** by Kent Cielen that the Treasurer's Report be accepted and approved. **SECONDED** by George Kurowski.

**MOTION APPROVED.**

6. **Report from our Executive Director's Report (Mr. Mark Miller)**

The Executive Director highlighted selected MOPIA accomplishments throughout fiscal 2015/16. These achievements can be seen throughout the 23<sup>rd</sup> Annual Report on pages 9-19 including a calendar of major events.

Our program Outreach and Awareness sessions continued to be popular and an important instrument to keep engaged with our stakeholders.

**MOTION: MOVED** by Botho Kramer to accept the Executive Director's Report, as presented. **SECONDED** by Bill Grywinski.

**MOTION APPROVED**

**7. Report from the Nominating Committee (Don Thomson)**

As Don was unable to attend, the Executive Director provided the Report to the members.

Don Thomson, Kent Cielen, Kirk Esau and Mark Miller scrutinized nominations for the Board of Directors.

Those nominated for a two-year term are: Kent Cielen, Kirk Esau, Bill Grywinski, Meghan Skorodenski and John Kub. Doug and Inez did not indicate interest to be renominated and as a result the Board size drops to 12 from 14.

**MOTION: MOVED** by George Kurowski to accept the candidates nominated for MOPIA's Board, as presented. **SECONDED** by Michael Blackey.

**MOTION APPROVED.**

Concern was raised about others on the Board who do not participate. MOPIA's policy on missing meetings should be upheld as this otherwise may paralyze the Board for not obtaining an active quorum for meetings and decisions. Mark is requested to contact Board members who have not participated and determine their path going forward (i.e. resignation or continuation).

**8. Appointment of Auditor for 2016/2017**

MOPIA's Treasurer highlighted our rapport with our Auditor and the excellent assistance they provide. MOPIA has had no concerns and the firm works professionally with our staff.

**MOTION: MOVED** by Bill Grywinski that MOPIA continue with our current financial Auditor, Ryan J. Marshall, for the current fiscal year, 2016-2017. **SECONDED** by Botho Kramer.

**MOTION APPROVED.**

**9. Date for MOPIA's 24<sup>th</sup> Annual General Meeting**

**MOTION: MOVED** by Kent Cielen that MOPIA's 24<sup>th</sup> AGM be held on April 10, 2018 in Winnipeg with the discretion of the Board to change this date and determine the meeting site location, in future. **SECONDED** by Michael Blackey.

**MOTION APPROVED.**

**10. Other Business**

Michael Blackey highlighted that a continued concern of his as a distributor/seller of refrigerant and others is the storage and disposal of empty (returned) refrigerant cylinders. Wholesalers do not seem to be accepting back empty cylinders if they were not originally purchased at that retailer. So the core charge fee is being lost.

Mark indicated his discussions with government officials over the past year indicate that they are not eager to regulate the private sector or private industry to mandate the return of the core charge for cylinders they originally did not sell as that only passes along the problem whereby they may be stuck with the cylinders. Purchasers should be returning the cylinders to where they originally bought them only.

Kent asked for an update on the status of MOPIA's office space. Mark indicated that after a recent meeting with our landlord management company (ASH), an asbestos test indicated positive results. Meaning any modification or penetration of the drywall exterior walls would require asbestos abatement apparatus and the affiliated high costs. Mark is re-examining the options on the lease, costs and related possibilities and will report back to the Board by their next meeting.

Mark highlighted that as a result of the election, a new Minister was assigned to a rebranded department, called Sustainable Development. MOPIA may request a meeting with Cathy Cox to get acquainted and share ideas in the future.

The Chair noted that the Board must meet within 30 days to consider positions for Officers. Mark is to circulate some meeting date options (via email) to the Board.

**11. Adjournment**

**MOTION: MOVED** by Kent Cielen that MOPIA's 23<sup>rd</sup> Annual General Meeting adjourn.

**MOTION APPROVED.**

The meeting adjourned at 19:54 pm. (12<sup>th</sup> April 2017).

PENDING - APPROVED April 10, 2018  
-- OFFICIAL COPY --

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Chair of the Board of Directors

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Executive Director



**UNITED NATIONS**



**NATIONS UNIES**

**THE SECRETARY-GENERAL**

**MESSAGE ON THE INTERNATIONAL DAY  
FOR THE PRESERVATION OF THE OZONE LAYER**

**16 September 2017**

**Secretary-General's Message for 2017**

**16 September 2017**

The 30th anniversary of the Montreal Protocol is a milestone for all people and our planet.

When scientists found that everyday products were destroying the fragile ozone layer, the world responded with the Montreal Protocol.

It rallies governments, companies, doctors, scientists and citizens to reverse the damage.

That saves millions of people from skin cancer and cataracts each year.

And the Protocol helps combat poverty, address climate change and protect the food chain.

The treaty also creates new business opportunities – and it will save the global economy over \$20 trillion by 2050.

Today we celebrate the 30th anniversary of the Montreal Protocol.

And we congratulate ozone heroes around the world.

Thank you.

*Ban Ki-moon*